

Linden Town Board Regular Monthly Meeting Minutes June 28, 2016@ Town Hall meeting room

Roll Call: Board Members Present: Wade Bennett, Paul Buckles, Clerk/Treasurer Janet Heide,
Board Member Absent: Andrew Traylor

Town of Linden Board meeting called to order by Town Board President Paul Buckles at 7:00pm

Town Board Member Wade Bennett introduced Stu with Triad Associates to discuss Wastewater upgrades. Town Board Members agreed to have Triad present a scope of work for Wastewater plan to upgrade Wastewater line located at the area of East Harvey Street, East Water Street and East South Street

Town Board Member Wade Bennett asked Stu with Triad Associates to discuss the State Surplus grant information. Stu stated with the Town of Linden receiving \$6,800.00 and cost of grant application \$400.00 Stu suggested to place the surplus dollars with the current funds and not complete grant application.

Clerk/Treasurer Janet Heide presented prior monthly meeting minutes and 3 executive meeting minutes. Town Board President Paul Buckles read aloud a partial reading of the regular monthly meeting minutes. Town Board Member Wade Bennett made a motion to approve minutes. Town Board President Paul Buckles called for a vote, motion carries. Town Board President Paul Buckles read aloud a partial reading of the 3 executive meeting minutes. Town Board Member Wade Bennett made a motion to approve minutes. Town Board President Paul Buckles called for a vote, motion carries.

Town Board President Paul Buckles reviewed old business. Town Board President Paul Buckles stated the Driver Policy will be given to Town Attorney to review Section V for compliance. Town Board President Paul Buckles will deliver proposed job description policies to Town Attorney for review. Town Board President Paul Buckles submitted police car grant paperwork to Clerk/Treasurer Janet Heide. Town Board President Paul Buckles submitted 19 paperwork for Town Marshal James Heisel to Clerk/Treasurer Janet Heide. Town Board Member Wade Bennett reported Stoddard Park tree trimming is completed. Utility Superintendent Earl Heide reported no update for water plant fencing. Utility Superintendent Earl Heide supplied Board Members with Tower Project paperwork from Banning Engineering. Wastewater summer charges discussion tabled. Utility Clerk supplied Board Members with the utility billing income report. Street Superintendent Earl Heide reported currently working on stop sign order. Street Superintendent Earl Heide reported received one quote and waiting on more street paving quotes.

Town Board President Paul Buckles noticed vehicles are parking inside the Stoddard Park area and asked for updated on restroom water repair. Utility Superintendent Earl Heide reported currently reviewing options with contractor Cheesman. Town Board President Paul Buckles wants restrooms opened

Clerk/Treasurer Janet Heide asked if Board Members or Town Marshal would be turning in 2017 budget worksheets distributed at last meeting, no worksheets were received. Clerk/Treasurer Janet Heide reported on 2017 budget only missing the dollar amount for Town Marshal salary. Board agreed to use current dollar amount for Town Marshal salary line item on 2017 budget paperwork.

Clerk/Treasurer Janet Heide submitted voucher register for Board approval. Town Board Members reviewed claim voucher register. Town Board President Paul Buckles questioned PILOT, Hydrant Rental, Suez, and Cheesman claims. Town Board Member Wade Bennett made motion to approve voucher register; Town Board President Paul Buckles called for a vote, motion carries.

Town Marshal James Heisel questioned why Board would not increase the 2017 salary for Town Marshal; Town Board President Paul Buckles wants to discuss with Board Member Andrew Traylor. Town Marshal James Heisel stated the 2016 salary has \$3,000.00 not spent and that money could be used for a pay increase. Clerk/Treasurer Janet Heide stated the \$3,000.00 is a budget line item for paying hired part-time help, and if the pay to the Town Marshal is higher than the budgeted line item the Town Board Members will need to complete the additional appropriation paperwork and submit to State Board of Accounts.

Town Marshal James Heisel stated he has not received a response for the evaluation.

Linden Night Out Committee Member Fire Chief Earl Heide reported next Linden Night Out Committee meeting will be July 7th 6pm.

Town Board Member Wade Bennett made a motion to adjourn meeting. Meeting adjourned 8:30pm

DRAFT

Linden Town Board Members action:

Board Member Name	Yea	Nay
Wade Bennett		

Paul Buckles		
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Andrew Traylor	Absent	
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Attested by:
Janet Heide, Clerk-Treasurer

Transcribed July 4, 2016